

# Introduction

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## Organisation

- The Pupil's Book is organised into 21 **Units**. Generally, National Curriculum level 1 content is at the beginning of the book, level 2 in the middle and level 3 at the end, although there are some exceptions.
- Within each Unit there are about 8 topics focussing on a narrow range of skills to build confidence; most are revisited and extended throughout the text, in the form of examples and questions. There are also additional worksheets, games and activities. The skills targeted by the worksheets tend to be practical and are an essential part of the Entry Level course. Within each topic there is always scope to ask students additional questions orally using the information given.
- **Teaching notes** for each Unit are available on this website and include answers to the Pupil's Book and worksheets, and notes and suggestions for further activities related to each topic. Some of the activities will not be appropriate for use with all students. The ideas are not meant to be comprehensive and teachers may have other ways to cover the content.
- At the end of each Unit there are **Review** sheets which can be used as tests, evidence for a record of achievement or diagnostically when placing students. These Review sheets are located with the worksheets
- The masters for the various worksheets and resources are available on this website (see the **Equipment notes** for the list of resources). The **Games notes** and **Resources notes** contain suggestions for the games sheets and other activities.
- It is not expected that all students begin with Unit P and continue to Unit 20. After initial assessment of their ability and knowledge (possibly using the Review sheets) they should be placed on an appropriate Unit and continue from that point.

## Language

- Within each unit there will be topics using simple language and those introducing mathematical terms.
- Some sections introduce much more difficult mathematical and other language. Some of the work may be completed orally; some language may be simplified for individual students. However, it should be noted that formal assessments will include this type of language.
- There are lists of some of the essential words in the **Word lists** section at the back of the Pupil's Book. There are suggestions for use of this in the **Resources notes**.

## Investigations

- There are a small number of formal **Investigations** within the Teacher's Guide website. It is not intended that all students should attempt these. They are intended as further skills practice and an opportunity for independent work.
- Many topics have a **Challenge** which usually involves collecting information and choosing how to present it, and this functions as a mini-investigation. Some of the challenges can be extended further.
- The **Activity cards** allow students to collect or generate information and present their results.